

**APC Conference Call  
Minutes for May 8th, 2013**

	Absent
Kimberley Knox-Lawrence (ME) chair	
Carolyn Evanston (IN) vice chair	Glenn Boyette (MS)
Cindy Arnold (NV) ex-officio	
Sandi Ackerblade (ON)	
Ghyslaine Lepage (QC)	
Pamela Marshall (KY)	
Kim Plante (VT)	
Marie Stark (MT)	
Cindy Swanson (CA)	
Tammy Trinker (IFTA Inc)	Debbie Meise (IFTA, Inc)
Ron Hester (ON) Board Liaison	
Ric Listella (OR) Board Liaison	

**Items on agenda, in order of discussion:**

Approval of April minutes: Cindy Arnold approved and Cindy Swanson seconded

Discussion on ballots submitted by APC:

#1 - it is the same as last year, it failed by one vote. So far, 5 positions: support and one comment.

#5 – 4 comments against already posted. Discussion on reasons, we learn that II is retracting for being co-sponsor, we will try to get more info on why. We have noticed that there are already some errors in the ballot submitted.

We can't change anything right now, we will have to look at the comments received (limit is June 17th) and modify our ballots before their submission to the ABM.

New charge:

Ron told us that APC has received a new charge from the Board. We will have to review and update the Commissioner and Assistant Commissioner training. There was a committee (Cindy S was part of the Commissioner Training Committee (CTC) and it has prepared some training materials, we will have to review and publish it in different ways. The mandate has to be completed for the **2Q2014** Board Meeting. The document already prepared by the CTC will be posted on the APC Message Board with the charge..

Cancelled Carriers:

Kimberley has received a question regarding the 'cancelled' status. When we complete the annual report, it is asked to give the number of cancelled accounts. What it is exactly? Should it be discussed at the Open Meeting or in a Breakouts Session? We think it should be a good subject for breakouts.

Data Sharing:

Cindy Arnold has received 12 answers, some from IRP and Law Enforcement, she's asking for other ideas and ways to present.

Workshop Agenda

*Closed Jurisdictional Meeting:* Sandi says they have material for one hour; does LEC have something for the other hour? Someone said that there might be a presentation that was made by a person from Texas. Confirmation to come after LEC conference call.

*Outside Demonstration:* it is confirmed.

*Electronic GPS (ITAC):* a webinar is coming, info will be sent

*Open APC Meeting:* it is a face to face meeting, anything can be discussed. We have 1h30.

We review last year agenda:

- Marie puts her name down for Minute taker.
- Presentation: very quick
- Approval of September minutes: has to be done because it is a regular meeting
- New Member Guide : not this year, only every two year, same think for the Best Practice Guide and other points that we do not discussed at every meeting
- Ballots: we will discuss only the two that we are presenting, it will be after the ABM but before the end of the second comment period (10-31-2013)
- Commissioner Training: it is our new task, so it will be discussed
- New Business: we will keep it on the agenda

*Best practices for informing carriers:* Is it only for IRP? Can we present something similar for IFTA ?

*Networking Breakouts:* Ron suggested that we prepared a Word document with some topics in case there is no subject suggested. We also need a facilitator and a note taker. Sandi has some topics that she will send us.

*Industry Presentation:* Electronic log book... Is it the same thing as GPS presentation? Kimberly will verify with the presenter.

*DOT/UCR/QMV:* Is Porlia Manley from the Industry or from IRP ?

Someone asked if there were some sponsors for the meeting, Kimberley will get back to us.

Hotel updates for workshop, meals, etc: Ron advised us that IFTA Inc is paying same as last year: the flight, one bag, the shuttle from and to the airport, 2 nights and 2 per diem. Authorization for flight to be submitted (but we book ourselves) and travel reimbursement form to be completed at the end.. So we pay the registration fees, the other nights and other per diem.

Blurbs for newsletters for IRP, LEC and IFTA: Kimberly will send it. For the IFTA News, it has to be received by the 10 of the month.

Conference call ended after 70 minutes

Next Conference call: June 12, 2013

Minutes submitted by Ghyslaine Lepage  
May 9<sup>th</sup>, 2013